

## BOARD MEETING NOTICE AND AGENDA

### CULVER CITY UNIFIED SCHOOL DISTRICT Special Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 6:00 p.m. OPEN SESSION – 6:30 p.m.

District Office Board Meeting Room  
4034 Irving Place, Culver City, CA 90232

March 17, 2009

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

### PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

#### 1. CALL TO ORDER

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

#### **Roll Call – Board of Trustees**

Jessica Beagles-Roos, Ph.D., President  
Saundra Davis, M.A., Vice President  
Steven Gourley, Clerk  
Scott Zeidman, Esq. Member  
Dana Russell, D.D.S., Member

#### 2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

#### 3. RECESS TO CLOSED SESSION

- 3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)  
Agency Designated Representatives: Patricia Jaffe, Assistant Superintendent, Human Resources, David El Fattal, Assistant Superintendent Business Services  
Employee Organizations: Culver City Federation of Teachers (CCFT) and Association of Classified Employees (ACE)

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 6:30 p.m.**

5.1 Roll Call – Board of Trustees  
Jessica Beagles-Roos, Ph.D., President  
Saundra Davis, M.A., Vice President  
Steven Gourley, Clerk  
Scott Zeidman, Esq., Member  
Dana Russell, D.D.S., Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING**

7.1 Instructional Materials Realignment Funding Program Transfer of Funds

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion by \_\_\_\_\_ . Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

9. **PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

9.1 Members of the Audience

10. **INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

10.1 Presentation of the Second Interim Report for 2008-2009

**11. ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

**11.1 Superintendent's Items**

11.1a Approval is Recommended for Resolution #23-2008/2009 To Order Biennial Governing Board Election

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**11.2 Business Items**

11.2a Approval is Recommended for Certification of the Second Interim Report for 2008-2009

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

11.2b Approval is Recommended to Transfer Instructional Materials Realignment Funding Program funds to the General Fund

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**12. ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

**FUTURE MEETINGS**

March 24 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place  
April 27 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at [www.ccusd.org](http://www.ccusd.org). Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

7.1 **Public Hearing – Instructional Materials Realignment Funding Program Transfer of Funds**

The State Legislature enacted Budget trailer bill SBX3 4 which, in part, provides local school districts with increased fiscal flexibility during the current State fiscal crisis. This legislation gives local school agencies the authority to use funds that are received from the State for certain programs, including the Instructional Materials Realignment Funding Program (IMRFP), for “any educational purpose, to the extent permitted by federal law.” The flexibility to transfer funds from authorized programs is allowed for five years – from the current year through 2012-13. In order to exercise this transfer authority, SBX3 4 requires a school agency to hold a public hearing on the matter.

For the 2008-09 fiscal year, CCUSD has \$378,000 of IMRFP funds available in Resource Code 71560 which can be transferred in full to the General Fund Resource Code 00000. This money will be utilized to offset the approximately \$325,000 of mid-year cuts to our categorical programs that have been imposed by the State. The remainder of the \$378,000 will be utilized in the General Fund as part of the District’s expenditure reduction plan for 2009-10.

**10.1 Presentation of the Second Interim Report for 2008-2009**

In addition to other fiscal requirements, AB 1200 and AB 2756 legislation was enacted to insure full public disclosure of a public school district's financial position in the current and future years. The purpose of the interim reports, as required under AB 1200 and AB 2756, is to establish a procedure for the Board of Education, the public and other interested agencies to receive information regarding the financial condition of an entity during periodic intervals of the fiscal year.

The Second Interim Report for the 2008-2009 fiscal year is provided under separate cover.

3/17/2009

11.1a

**BOARD REPORT**

**11.1a Resolution #23-2008/2009 – To Order Biennial Governing Board Election**

The Board of Education, in accordance with Education Code Section 5000, is required to adopt a resolution to initiate a regular Biennial Governing Board Member Election on November 3, 2009.

RECOMMENDED MOTION:            That the Board of Education adopt  
Resolution #23-2008/2009 to Order a  
Biennial Governing Board Member Election  
on November 3, 2009.

Moved by:

Seconded by:

Vote:

**RESOLUTION #23-2008/2009  
TO ORDER BIENNIAL GOVERNING BOARD ELECTION**

Order of Election of Culver City Unified School District of Los Angeles County, California.

**RESOLUTION ORDERING GOVERNING BOARD MEMBER ELECTION**

RESOLVED that pursuant to Education Code (EC) §5000-5030, the Los Angeles County Superintendent of Schools (County Superintendent) is hereby ORDERED to call an election for the purpose, and in accordance with the designations contained in the following specifications of the Election Order made under the authority of EC §5302, §5304, and §5322.

**SPECIFICATIONS OF THE ELECTION ORDER**

The election shall be held on Tuesday, November 3, 2009. The polling hours shall be from 7:00 a.m. to 8:00 p.m.

The purpose of the election is to submit to the voters of the district the question of whether 3 members shall be elected to the Governing Board of the Culver City Unified School District.

The Los Angeles County Registrar-Recorder/County Clerk (Registrar-Recorder) will perform all the duties incident to the preparation for and holding of the above-mentioned election. The Culver City Unified School District shall pay the costs of the election. If any agency holds an election on November 3, 2009, the Culver City Unified School District shall pay its pro rata share pertaining to the conduct of this election and shall be under the provisions of the appropriate sections of the Education and Election Codes.

IT IS FURTHER ORDERED that the Clerk of the district is hereby directed to furnish two copies of this order to the County Superintendent not less than 57 days prior to the date set for the election.

The foregoing Resolution and Order was adopted and affirmed by the Governing Board of Culver City Unified School District of Los Angeles County, being the Board authorized by law to make the designations contained herein, by formal vote as follows:

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Signed: \_\_\_\_\_  
Clerk of the Governing Board

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I hereby certify that the foregoing is a full, true, and correct transcript of a resolution duly adopted by the Governing Board named therein at a duly constituted meeting of the said Governing Board, held on March 17, 2009, as it appears upon the minutes of the said meeting on March 17, 2009.

Signed: \_\_\_\_\_  
Clerk of the Governing Board

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**REGISTRAR-RECORDER INFORMATION**

Public Notice Election Announcement

Listing of two (2) newspapers:     Culver City News  
  Culver City Observer

Attachment No. 1 to  
Informational Bulletin No. 258  
A-20-2008-09

**11.2a Certification of the Second Interim Report for 2008-2009**

In addition to other fiscal requirements, AB 1200 and AB 2756 legislation was enacted to ensure full public disclosure of a public school district's financial position in the current and future years. The purpose of the interim reports, as required under AB 1200 and AB 2756, is to establish a procedure for the Board of Education, the public and other interested agencies to receive information regarding the financial condition of a school district during periodic intervals of the fiscal year.

Based upon a review of the interim report, the Board of Education certifies the district in one of the following three categories:

- (1) POSITIVE, if the district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years,
- (2) QUALIFIED, if the district may not meet its financial obligations for the current fiscal year and subsequent two fiscal years,
- (3) NEGATIVE, if the district will be unable to meet its financial obligations for the remainder of the current fiscal year and subsequent two fiscal years.

Administration has been refining the budget since the First Interim Report and is now submitting the Second Interim Report for a Positive Certification based upon budget modifications, reductions and revenue changes made since that time. Major modifications resulted from the significant funding losses imposed on CCUSD by the recently enacted 17-month 2009-10 State Budget which included mid-year cuts in 2008-09.

In certifying the 2008-09 Second Interim Report, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. The Board recognizes that this Second Interim Report represents revenue and expenditure projections over the multi-year period which are based on the best known information at this time. Further, the Board is well aware of the State fiscal crisis and realizes the State may again reduce the funding it provides to the District when Governor Schwarzenegger presents his Revised 2009-10 State Budget in early June after the outcome of the May 19 Special Election is taken into consideration.

In order to maintain fiscal solvency and achieve Positive Certification, the projections in this Second Interim Report utilize the District's existing one-time supplemental reserves as well as the budget cuts that were adopted by the Board on March 10, 2009.



**BOARD REPORT**

**3/17/09  
11.2a**

**11.2a Certification of the Second Interim Report for 2008-2009 (continued)**

**RECOMMENDED MOTION:** That the Board of Education approve the 2008-09 Second Interim Report; and, certify that Culver City Unified School District will be able to meet its financial obligations for the remainder of the current fiscal year and two subsequent fiscal years.

**Moved by:**

**Seconded by:**

**Vote:**

**11.2b Transfer of Instructional Materials Realignment Funding Program Funds to the General Fund**

The State Legislature enacted Budget trailer bill SBX3 4 which, in part, provides local school districts with increased fiscal flexibility during the current State fiscal crisis. This legislation gives local school agencies the authority to use funds that are received from the State for certain programs, including the Instructional Materials Realignment Funding Program (IMRFP), for "any educational purpose, to the extent permitted by federal law." The flexibility to transfer funds from authorized programs is allowed for five years – from the current year through 2012-13. In order to exercise this transfer authority, SBX3 4 requires a school agency to hold a public hearing on the matter.

For the 2008-09 fiscal year, CCUSD has \$378,000 of IMRFP funds available in Resource Code 71560 which can be transferred in full to the General Fund Resource Code 00000. This money will be utilized to offset the approximately \$325,000 of mid-year cuts to our categorical programs that have been imposed by the State. The remainder of the \$378,000 will be utilized in the General Fund as part of the District's expenditure reduction plan for 2009-10.

**RECOMMENDED MOTION:** That the Board of Education, in accordance with SBX3 4, approve transferring \$378,000 of IMRFP funds Resource Code 71560 into the General Fund Resource Code 00000.

**Moved by:**

**Seconded by:**

**Vote:**